



## Operation Jump Start's Access Scholarship Policy

### What is Operation Jump Start's (OJS) Access Scholarship?

OJS provides students the opportunity to **earn** scholarship funds beginning eighth grade to senior year of high school. OJS Access Scholarship is our merit-based scholarship program. It allows OJS students to earn funds starting in middle school and high school based on **academic performance and program participation**. This scholarship is awarded through our College Access and Success Program. In total, students can earn up to \$2,500 (\$250 per semester, active in the program) that they can use while in college. This scholarship is intended for higher education expenses to assist students in earning a college degree.

### Who can access OJS Access Scholarship?

Disbursements are processed for active students in good standing with OJS enrolled in a two or four-year college/university. High school seniors can access their OJS scholarship starting the spring semester of their senior year. The scholarship is for expenses related to college enrollment (See pg. 2). ***If a student leaves OJS voluntarily or through dismissal, funds are forfeited and may no longer be accessed.*** All high school and college student requests will be reviewed, approved, and processed by the Program Director. Once reviewed, approved, and processed by the Program Director, you will receive a notification.

### What can funds be used for?

#### Graduating high school seniors may request funds for:

- Housing deposits (student housing)
- Enrollment deposits or fees

#### College Students may request funds for:

- College orientation fees
- Registration
- Books & supplies
- Personal computer
- Deposits for school or housing
- Meal plan fees
- Student health insurance fees
- Transportation/travel expenses (e.g., cost of plane, train, or bus ticket)
- Tuition & Fees



- Dorm Supplies
- Room & Board

No disbursements will be made after a student graduates from college. Students have up to six years from the date of their high school graduation to access funds. Funds will be closed out after six years. Students enrolled in school past six years may contact the Program Director for consideration of reopening their account.

**\$250 OJS Access Scholarship is awarded once per semester (\$500 max per student, per school year, Fall and Spring).**

OJS middle school and high school students earn college funds as they participate in Access and Success programming (8th-12th grade). Each student is eligible for different amounts. For example: if a student started the program in 8th grade, they are eligible up to \$2,500. If a student began the program in 11th grade, the maximum they are eligible for is up to \$1,000.

**Eligibility:**

- Students must remain in good academic standing (3.0 GPA or above)
- Students must attend mandated tutoring sessions for C or below grade is earned.
- Students must attend at least 75% of all mandatory OJS events annually.

**How can students access their OJS funds?**

At the beginning of the fall semester, students must complete the **OJS Scholarship Request Form** via email and include all necessary information for processing a payment. The Program Director will send out an email with the OJS scholarship request form/link. To receive the \$250, the student needs to provide...

1. Transcript
2. Proof of Full-Time Enrollment
3. Financial aid award letter

The Program Director will review, approve, and submit requests for processing to the Executive Director. If all information provided in the request is accurate, requests typically take up to 7-10 business days to process unless otherwise noted. If you do not receive a receipt or payment confirmation within two weeks of your request, please follow up with the Program Director to ensure payment was made.



### **What else should a student know before making a scholarship request?**

- All checks will be mailed to the payee address listed in the request unless otherwise noted. Payments may be delayed if the appropriate or accurate information is not included in the initial request.
- For high school seniors, payments will only be made directly to the student's school or a specified vendor. While in high school, a payment/check will not be made directly to a student or their parent(s).
- **Students are eligible to access up to \$250 of their total earned OJS scholarship each semester (Fall and Spring ONLY).**
- In cases of extreme need or an urgent financial situation, a student may contact the OJS about an Emergency Request. However, this request does not guarantee money disbursement.

### **When can a student make a request?**

OJS Scholarship requests are reviewed in the Fall (September-October) and Spring (January-February). **For the Fall disbursement, the request should be made from September-October. For the Spring disbursement, the request should be made from January-February.** Any request made after the above dates will not be accepted; therefore, the student will not receive the scholarship for that semester. **Requests for scholarships should be submitted a minimum of one week prior to any OJS holiday breaks. Holidays may delay requests.**

### **OJS Holiday Breaks (No payments processed during these holidays and Summer):**

- Labor Day
- Veteran's Day
- Thanksgiving
- Christmas
- New Year
- MLK Day
- President's Day
- Cesar Chavez Day
- Memorial Day



## Operation Jump Start's Success Scholarship Policy

### What is Operation Jump Start's (OJS) Success Scholarship?

On the contrary to the OJS Access Scholarship, the OJS Success Scholarship is ***earned while students are enrolled in college***. OJS provides students the opportunity to **earn** additional scholarship funds beginning their freshman year of college. OJS Success Scholarship is intended to support our students through college by the completion of pre and post-assessments twice an academic school year. These assessments are facilitated by MSW counselors.

### Who can access OJS Success Scholarship?

Disbursements are processed for college students who have completed the pre-and post-assessments and have met their minimum requirements and are in good standing with OJS. Students must be enrolled in a two or four-year college/university. ***If a student leaves OJS voluntarily or through dismissal, funds are forfeited and may no longer be accessed.*** Requests will be reviewed, approved, and processed by the Program Director. Once reviewed, approved, and processed by the Program Director, you will receive a notification.

**\*Students enrolled in college (1<sup>st</sup> year- 6<sup>th</sup> year) are eligible to access scholarship funds per semester that they are enrolled in college (fall and spring only).\***

**OJS Success Scholarship is awarded once per semester (per college student, per school semester, Fall and Spring). The scholarship amount varies based on the year the student graduated high school (\$200-\$500).**

### Eligibility:

- Students must complete pre-and post-test assessments with the assigned counselor.
- Meet with an assigned counselor minimum of four times per semester via video and or call (total of at least 8 times per academic year)
- Attend annual alumni events
- Attend quarterly webinars

### What can funds be used for?

#### College Students may request funds for:

- College orientation fees
- Registration



- Books & supplies
- Personal computer
- Deposits for school or housing
- Meal plan fees
- Student health insurance fees
- Transportation/travel expenses (e.g., cost of plane, train, or bus ticket)
- Tuition & Fees
- Dorm Supplies
- Room & Board

### **How can students access their OJS funds?**

At the beginning of the Fall semester (September), students must complete the **Pre- Assessment with their counselor** via phone, video chat, or in person. The counselor will reach out to the student to schedule a session. Once the session is completed, the Program Director is notified by the counselor that the assessment was completed so the scholarship can be processed. The Program Director will review, approve, and submit requests for processing. If all information provided in the request is accurate, requests typically take up to 7-10 business days to process unless otherwise noted. If you do not receive a receipt or payment confirmation within two weeks of your request or by the scholarship submission deadline, please follow up with the Program Director to ensure payment was made.

At the end of the Spring semester (April/May), students must complete the **Post- Assessment with their counselor** via phone or video chat or in person. The student must have met with their counselor a minimum of eight times throughout the academic year. In addition, students must have attended two of three quarterly webinars. Each quarter is 10 weeks in length and there are usually three quarters in an academic year: Fall (September), Winter (January), and Spring (March). OJS may offer a fourth Summer quarter webinar, but it is not considered an official term in the academic year. The Program Director will review, approve, and submit requests for processing. If all information provided in the request is accurate, requests typically take up to 7-10 business days to process unless otherwise noted. If you do not receive notification within two weeks of your request, please follow up with the Program Director to ensure payment was made.



### **What else should a student know before making a scholarship request?**

- All checks will be mailed to the payee address listed in the request unless otherwise noted. Payments may be delayed if the appropriate or accurate information is not included in the initial request.
- In cases of extreme need or an urgent financial situation, a student may contact the Program Director about an Emergency Request. However, this request does not guarantee money disbursement.

### **When can a student make a request?**

OJS Scholarship requests are reviewed in the Fall (September-October) and spring (January-February). Any request made after the above dates will not be accepted; therefore, the student will not receive the scholarship for that semester. Make sure OJS has your email up to date to receive accurate scholarship deadlines and information. **Requests for scholarships should be submitted a minimum of one week before any OJS holiday breaks. Holidays may delay requests.** Please check with your MSW Intern Counselor about any other potential payment delays.

### **OJS Holiday Breaks (No payments processed during these holidays and Summer):**

- Labor Day
- Veteran's Day
- Thanksgiving
- Christmas
- New Year
- MLK Day
- President's Day
- Cesar Chavez Day
- Memorial Day

If you require immediate support with a Scholarship request, please contact the College Success Program Director immediately. If you have questions about the above policies, you may email Maria Alvarez: [maria@operationjumpstart.org](mailto:maria@operationjumpstart.org).



I have read and understood the OJS scholarship policy. By signing my name below, I certify I have read the above information. Any questions concerning these policies have been discussed. My signature also certifies my understanding of and agreement with the above policies.

Name (print): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_